

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & medical Sciences, Shillong
(An Autonomous Institute, ministry of Health and Family Welfare, Government of India)

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No.NEIGR-Estt-I/324/2008/Vol.I/136

Dated: Shillong the 14th June 2017.

OFFICE ORDER

In continuation to this Office Order No. NEIGR-Estt-I/324/2008/ Dated 30th May 2014, it has been observed that the employees of the Institute are still not adhering to the Instructions contained in Rule 18 (2) & Rule 18 (3) of the CCS Conduct Rules, 1964 which is gross violation of the Central Civil Services Conduct Rules 1964.

Attention is invited to Rule 18 (2) of the C.C.S Conduct Rules, 1964 which stipulates that no Govt. Servant shall except with the prior knowledge of the prescribed authority, acquire or dispose of any immovable property by lease, mortgage, purchase, sale, gift or otherwise, either in his own name or in the name of any member of his family, provided that the previous sanction of the prescribed authority shall be obtained by the Government Servant, if any such transaction is with a person having official dealing with him.

Similarly, Rule 18 (3) of C.C.S Conduct Rules, 1964 stipulates that where a Govt. servant enters into a transaction in respect of movable property, either in his own name or in the name of the member of his family, he shall, within one month from the date of such transaction, report the same to the prescribed authority, if the value of such property exceeds two months basic pay of the Govt. servant provided that the previous sanction of the prescribed authority shall be obtained by the Govt. servant if any such transaction is with a person having official dealings with him.

Instances have come to the notice of the Institute where certain employees have entered into transactions regarding movable and immovable property without the previous knowledge/ sanction of the prescribed authority and they have afterwards sought ex post facto sanction. Such a procedure renders the provisions of the rules completely ineffective and defeats the purpose for which the rules have been framed. It is therefore brought to the notice of all concerned to adhere to the provisions of the rules strictly and to obtain the sanction of the prescribed authority wherever necessary, before entering into such transactions.

In view of the above, it is again reiterated that all the Officers/Staffs should comply with the provisions contained in Rule 18 (2) & Rule 18 (3) of the C.C.S. Conduct Rules, 1964. Non-compliance of the same will be viewed seriously.

Deputy Director (Admn)

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Dated: Shillong the 14th June 2017.

Copy for information & necessary circulation & compliance to:-

1. The DEAN, NEIGRIHMS, Shillong
2. The Medical Superintendent, NEIGRIHMS, Shillong.
3. The Principal, College of Nursing, NEIGRIHMS, Shillong.
4. All Head of Departments/ Heads of Sections, NEIGRIHMS, Shillong.
5. The Nursing Superintendent/ Dietician/ Librarian, NEIGRIHMS, Shillong.
6. P.A. to the Director for information of the Director, NEIGRIHMS, Shillong.
7. D.P.A for uploading in the Institute's website.

Deputy Director (Admn)

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